



17<sup>th</sup> March 2020

Dear Parents / Carers

### **IMPORTANT INFORMATION**

Little Elms has made the decision **NOT** to open for the Easter Holidays this year. Even if the setting stays open until the end of this term we will not open over the holiday. This will give the staff two weeks away from each other and an opportunity for us to have a total deep clean. We are sorry for any inconvenience this may cause but feel this is the right decision for the setting and the appropriate time to do so.

To keep the building as clean as we possibly can, in Breakfast, Afterschool club and Preschool sessions, we will be asking parents not to accompany their children into setting and the children will be met at the door by staff who will supervise hand washing.

We are asking all parents that if one person in your household starts to display symptoms of Coronavirus/COVID 19, everyone living in your house must stay at home for 14 days. The symptoms are a continuous cough and/or high temperature. Additionally, all members of the public should avoid pubs, clubs, theatres and social venues; as advised by the Government and Public Health England.

We will endeavour to keep our web site news feed up to date with any changes and should we be instructed to close it will appear on there. [info@littleelms.co.uk](mailto:info@littleelms.co.uk)

In the meantime, thank you for your understanding and support on this matter.

Yours sincerely

Paula Reynolds (Chair)  
Melanie Garner (Manager)